

**ORCHARD PARK CO-OPERATIVE  
HOMES INC.**

**MAINTENANCE REQUEST FROM**

<b>Name:</b>	<b>Date:</b>
<b>Telephone#:</b>	

<b>Apartment#:</b>	<b>Townhouse#:</b>
<b>Other Locations:</b>	

**Maintenance Type (Circle One)**

<b>Plumbing</b>	<b>Doors</b>	<b>Other Repairs</b>
<b>Electrical</b>	<b>Locks</b>	<b>General Repairs</b>
<b>Appliances</b>	<b>Windows</b>	<b>Suggestions</b>

<b>DESCRIPTION OF PROBLEM:</b>
<b>DATE COMPLETED:</b>
<b>SIGNATURE:</b>
<b>EMERGENCY: YES ( ) NO ( )</b>